

HMDCB's Continuing Certification Program (CCP)

HMDCB's new Continuing Certification Program will be delivered via our new learning management system, <u>The Certification Center</u>. In the Certification Center, you can access the longitudinal assessment, webinar & Coffee Chat recordings, and an online discussion board.

Certification Center Videos

Watch the below videos to learn how to create an account in the new system, complete the annual longitudinal assessment, and download a new HMDCB certificate.

<u>Create an Account</u> – learn how to create an account in the Certification Center.

<u>Access the Longitudinal Assessment</u> – learn how to access and complete the annual longitudinal assessment.

<u>Review & Reset the Assessment</u> – learn how to review your results and reset the assessment questions you answered incorrectly.

Download a New Certificate – learn how to download a new HMDCB certificate directly in the Certification Center.

User Guides

To further assist you, download the below user guides that provide step-by-step instructions on how to navigate the Certification Center.

<u>Create an Account</u> – this short guide will instruct you on how to create an account in the Certification Center.

<u>Assessment User Guide</u> – this guide provides step-by-step instructions about how to create an account, access and complete the longitudinal assessment, and download a new certificate.

Download a Certificate – follow this guide to access your HMDCB certificate directly in the Certification Center.

<u>Course & Discussion Board Guide</u> – this guide provides step-by-step instructions about how to access HMDCB webinar and Coffee Chat recordings in the Certification Center, as well as how to access the online discussion board.

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